

State of Nevada, Aging and Disability Services Division (ADSD)  
Social Service Competitive Grant Cycle  
Fiscal Year 2016

**Questions and Answers**

<http://adsd.nv.gov/Programs/Grant/Applications/FY16Questions/>

**ADSD Resource Development will update this document as each question is received and answered. Information is posted in order by date received (newest first).**

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**Q:** Are guardian ad litem services allowable under the Legal Services Service Specifications?

**A:** No ADSD funds, IIIB or ILG, can be used for guardian ad litem services. Those funds can be used only to represent potential wards in guardianship cases. The new specifications also allow representation of family members who, in the best interests of a person over 60 years of age, need to become guardians over their husband or father.

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**Q: (Follow-up to question below)** To better understand **ADRC** service delivery, can you please provide the unduplicated number served and units of service for I&R/A and Options Counseling for the 2240 served in the Las Vegas region during SFY2014?

**A:** In the most recent fiscal year, ADRC service delivery statistics reflect a high number of consumers in Information & Referral/Assistance. However, as indicated in the application instructions (Page 3 – Background), the core function of the ADRC program is now Options Counseling. Organizations applying for this service should consider this in their projected output measures rather than existing service numbers.

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**Q:** Can you share the current projections for each of the **ADRC** service regions?

**A:** The chart below shows the total number of unduplicated clients served in state FY2014 by service region. In completing your unduplicated client projections for the ADRC program, it is important for each organization to assess their capabilities based on what funding amount they are asking for in the grant as well as their existing structure. Additionally, you must consider the focus of the program, the Options Counseling service, which is a more involved process from Information & Referral/Assistance. As stated in the voluntary ADRC Grantee Orientation you may use the averages for cost per consumer (\$70 per consumer for SFY15), as well as your understanding of the program requirements in relationship to your existing organization is a more accurate way of looking at projections. In terms of Units of Service, we know from existing data and existing service delivery models that the average per consumer is 8 units (2 hours). It is important to note as stated in an earlier response, the service regions defined in the application are a suggestion. Also, there may be more than 1 ADRC in a particular region at this time.

Las Vegas Region: 2,240 unduplicated clients	Reno Region: 2,687 unduplicated clients
Elko Region: 464 unduplicated clients	Carson Region: 334 unduplicated clients

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**Q:** The Corporation for National and Community Service (CNCS) says the value of a volunteer is \$22.55. Is that the rate I should use in the grant application?

**A:** When accounting for match on a grant application, the value of the volunteer is based on the job he or she would be performing at the agency. We have PINs (Program Instructions – Nevada) that guide grantees/applicants on topics such as this. They are available online at <http://adsd.nv.gov/uploadedFiles/agingnvgov/content/Programs/Grant/nvpins.pdf>. In PIN 6, this topic is discussed: “The value of volunteer services will be based on rates ordinarily paid for similar work in the grantee’s organization or at the fair market of the service provided, if there is no paid staff that does similar work. The volunteers must maintain time sheets for donated time, subject to the same requirements as paid employees. Volunteer time will be allowable only when determined to be reasonably necessary to the operation of the specific program.” Alternatively, if the value of a volunteer is discussed in a narrative or justification and not tied directly to the match amount, the CNCS value may be referenced.

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**Q:** What is the requirement/expectation for **ADRC** service regions?

**A:** On page 6 of the application, the requirement is to attend the ADSD Regional Planning meetings that have been established. Additionally, a goal is to have quality ADRC service available throughout the state. This can be done through a variety of ways that make sense for the applicants. The key is to describe the service area in detail and how the applicant will serve the stated area. Within the ADRC Service Specifications, Item 4.5 requires documentation of partnerships and collaborations throughout the ADRC’s service region.

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**Q:** Can applicants make up their own **ADRC** service regions?

**A:** Yes, the service regions in the application are meant to be a guide. In your narrative, explain in detail how you would provide services in the area you have chosen and the rationale for your service area.

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**Q:** Are non-PhDs and non-MDs less likely to get grants approved?

**A:** This is not a factor in the approval or denial of a grant.

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**Q:** Is there a cap on amount of funding that can be requested?

**A:** There is no funding cap.

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**Q:** Are you looking for evidence-based programs?

**A:** Programs funded with Title III-D funding must be evidence-based. For all other funding sources, this is not a requirement, but can be identified as a “best practice.” Programs providing services that are not evidence-based can still apply and be approved. Additional information on current and future Title III-D evidence-based requirements can be found at [http://www.aoa.acl.gov/AoA\\_Programs/HPW/Title\\_IIID/index.aspx](http://www.aoa.acl.gov/AoA_Programs/HPW/Title_IIID/index.aspx).

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**Q:** For the **ADRC** application, a 25% match is required. Is that 25% of the budgeted amount we are asking for? For instance, if our budget proposal is for \$100,000 then \$25,000 match is required?

**A:** Yes, you will multiply the requested amount by 25%.

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**Q:** For the **ADRC** Letter of Intent (LOI), do I need a separate LOI for each region for which I plan to submit an application? Is there any specific information required in the LOI? Do I need to submit a LOI for our non-ADRC applications?

**A:** Agencies applying for ADRC funding should only submit one LOI. There is no specific information required for the LOI other than the agency’s intention to apply. However, it would be helpful if the proposed service regions were included. It is not necessary to submit a LOI for non-ADRC services.

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**Q:** Can this grant be used to fund our senior exercise/fitness programs?

**A:** We do not currently fund exercise programs. However, if you provide classes or support groups that you can correlate to one of our Service Specifications (i.e., Geriatric Health and Wellness, Caregiver Support) an application would be taken into consideration. Fiscal Year 2016 Service Specifications are available at <http://adsd.nv.gov/Programs/Grant/ServSpecs/FY16/>.

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**Q:** What are the current funding levels per **ADRC** for each Region?

**A:** The current funding list is on our website at:  
<http://adsd.nv.gov/uploadedFiles/adsdnv.gov/content/Programs/Grant/ADSDFundedProg/ADSDFY15SocialServicePrograms.pdf>

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**Q:** Is a for-profit organization eligible to apply for funding?

**A:** Yes

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**Q:** For the **ADRC** program, when looking at serving a region, do we have to have a static location in each county?

**A:** No, your services must be made available to the service region you define in your application. This can be done through partnerships, outreach or co-locating an ADRC Specialist in the county on a pre-determined schedule.

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